



MANSAROVAR GLOBAL UNIVERSITY

Sehore, Madhya Pradesh

RESEARCH POLICY

(Ph.D. Programme)

Approved by Board of Management and Academic Council

1. Preamble

Research and innovation form the foundation of knowledge creation and are central to the mission of Mansarovar Global University (hereinafter referred to as "the University"). In accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022, the University establishes this Research Policy to provide a structured, ethical, and enabling framework for all research activities carried out across its Departments, Centres, and Faculties.

This policy aims to create a conducive research environment for faculty members, research scholars, and students; to ensure compliance with UGC norms and national research standards; and to promote high-quality, socially relevant, and innovation-driven research.

2. Objectives

- Promote research, innovation, and intellectual capital across all disciplines.
 - Ensure integrity, quality, and ethics in all research activities.
 - Facilitate smooth functioning of research work in compliance with UGC Regulations, 2022.
 - Provide guidelines for research support, awards, seed funding, and sponsored projects.
 - Encourage interdisciplinary, applied, and socially impactful research.
 - Establish linkages with industry, government, and national/international institutions through MoUs.
 - Promote publications in peer-reviewed journals and protection of Intellectual Property Rights (IPR).
 - Support faculty development and integrate research with teaching obligations.
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3. Research Management Structure

Research at Mansarovar Global University shall be managed through a three-tier structure:

3.1 Director of Research

The University shall appoint a Director of Research who shall be responsible for:

- Coordinating, supervising, and facilitating all research activities across departments and centres.
- Recommending research proposals to the Vice Chancellor for approval.
- Facilitating timely DRC and RAC meetings and encouraging faculty to submit funded research projects.
- Coordinating submission of research proposals to external funding agencies (UGC, DST, ICSSR, CSIR, etc.).

3.2 Departmental Research Committee (DRC)

Each Department/Faculty shall constitute a DRC with the following composition and functions:

Role	Member
Chairperson	Head of Department
Convener	Supervisor(s) / Senior Faculty
Members	Two or more faculty from department / allied departments
Expert	External subject expert

DRC Functions: Review and vet Ph.D. applications and research proposals; recommend research topics and supervisor assignments; oversee departmental research matters; ensure candidates meet all requirements before registration; and forward approvals to the Vice Chancellor.

3.3 Research Advisory Committee (RAC)

Each Ph.D. scholar shall have an individual Research Advisory Committee (RAC). The Research Supervisor acts as its Convener. RAC Composition: Research Supervisor (Convener), Co-supervisor (if any), two or more faculty members from the same or related departments, and one internal expert from a different department.

RAC Functions: Review and finalize the research proposal and topic; guide the scholar in study design, methodology, and coursework selection; periodically review progress through presentations and reports; recommend remedial measures or cancellation of registration if progress is persistently unsatisfactory; and recommend thesis submission after the scholar's pre-submission presentation.

4. Research Ethics and Quality Assurance

- All research must comply with UGC Regulations, 2022 and the University's Code of Research Ethics.
- Researchers must adhere to plagiarism prevention protocols; all theses shall be checked using UGC-approved anti-plagiarism software before submission.
- Research involving human subjects, animals, or biohazardous materials must obtain prior clearance from the Institutional Ethics Committee.
- All research activities shall undergo periodic peer review and quality checks as mandated by the DRC and RAC.
- The University maintains a repository of research publications and Ph.D. theses for knowledge dissemination.

5. Roles and Responsibilities

5.1 Faculty / Researchers

- Carry out independent or collaborative research in their area of specialization.
- Supervise Ph.D. scholars, disseminate research findings, and contribute to the University's research environment.
- Review intellectual and tangible property rights with team members at least annually.
- Balance research engagement with teaching and administrative responsibilities.
- Submit project reports and utilization certificates as required by funding agencies.

5.2 Principal Investigator (PI)

- The PI bears primary responsibility for the preparation, conduct, and administration of sponsored research projects.
- Funds must be expended judiciously within the restrictions of the grant; overdrafts require prior approval from the Vice Chancellor and the sponsoring agency.
- PIs must maintain equipment records, submit utilization certificates quarterly, and file inception, technical, and invention reports as required.
- In the event a PI resigns, extra-mural projects shall be transferred only with the funding agency's consent.

5.3 Ph.D. Scholars

- Submit six-monthly progress reports to the RAC and comply with all DRC/RAC recommendations.
- Adhere to the University's research ethics and academic integrity policies.
- Make a pre-submission presentation before the RAC prior to thesis submission.
- Sign the Patent and Copyright Agreement before commencing research activities.

6. Research Support and Incentives

The University provides the following support to promote research activities:

1. Seed money for research projects submitted by faculty members.
2. Matching grants for projects sanctioned by Government or non-Government funding agencies.
3. Travel grants for presenting papers at national and international Seminars/Conferences/Workshops.
4. Duty leave for attending seminars, workshops, conferences, and Ph.D. viva-voce examinations.
5. Registration fee support for attending recognized seminars and workshops.
6. Patent filing fee support for patents filed jointly by faculty with the University.
7. Research achievement awards and monetary incentives for faculty making notable research contributions at national and international levels.

7. Publication and Intellectual Property Rights

- Faculty members and scholars are encouraged to publish research in high-quality, peer-reviewed UGC-CARE listed or Scopus/WoS indexed journals.
- All academic staff and research scholars must comply with the University's Intellectual Property Rights (IPR) Policy.
- All researchers must sign the Patent and Copyright Agreement before commencing research.

- The University shall assist researchers in patent filing and commercialization of research outcomes.
 - Confidential information provided by external agencies shall be protected; publication of related findings shall be subject to a prior review period agreed with the information source.
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8. Consultancy Policy

The University encourages faculty to utilize their expertise for industry, government, and NGOs. The revenue-sharing ratio for consultancy services shall be:

Party	Share
Faculty / Staff	70% of total consultancy fee (as honorarium)
University	30% (towards infrastructure and facilities)

- The University shall receive 50% of consultancy charges as an advance from the client organization before commencement of work.
 - Faculty and staff shall carry only portable instruments and testing tools; no permanent University equipment shall be relocated.
 - A detailed Consultancy Policy shall be placed before the Board of Management for approval separately.
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9. Sponsored Projects and Research Collaborations

- The University actively encourages faculty to submit research proposals to national funding agencies including UGC, DST, CSIR, ICSSR, INSPIRE, DBT, and AICTE.
 - For Government of India-sponsored projects, the University shall provide equity participation as mandated (typically 25–50%) per the concerned ministry's guidelines.
 - The University shall sign MoUs with national and international universities, research institutes, and industries to facilitate joint research, faculty/student exchange, and technology transfer.
 - JRF, SRF, and PDF fellows shall be appointed for project durations of 2–3 years and 6 months respectively, as per the sanctioned terms.
 - The University shall provide seed money to faculty for start-up facilitation and international travel for technology transfer under Government of India projects.
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10. Monitoring of Research Progress

A Research Advisory and Ethics Committee (RAEC) shall be constituted under the chairmanship of the Vice Chancellor. The RAEC shall meet at least twice per academic year to:

- Review and approve research proposals received from Departments and Centres.
 - Review overall research progress, offer critical feedback, and suggest corrective measures.
 - Sanction or grant finances required for approved research projects.
 - Make recommendations to the Academic Council on research promotion and infrastructure development.
 - Facilitate Faculty Development Programmes (FDPs) in advanced research areas to enhance researcher skills.
 - Motivate faculty to identify research areas and submit funded project proposals.
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11. Grievance Redressal

Grievance procedures for research-related matters shall follow the University's Policy on Faculty Grievances. These procedures are internal, aimed at preserving confidentiality and academic integrity while protecting the rights of individual staff and scholars. Any faculty member or research staff who feels aggrieved by a decision that violates the guidelines herein may file a grievance as per the Statement on Faculty Grievance Procedures. Appeals shall be addressed through the academic authorities of the University.

12. Policy Review and Amendments

This Research Policy shall be reviewed periodically by the Academic Council and the DRC in line with UGC Regulations and evolving research requirements. Amendments shall be approved by the Board of Management and duly notified to all stakeholders.

Conclusion

Mansarovar Global University is committed to fostering a vibrant, ethical, and high-quality research ecosystem. Through structured governance, strong faculty support, active industry collaboration, and adherence to UGC Regulations, 2022, the University pledges to advance research excellence that contributes meaningfully to national development and societal well-being.

Registrar

Mansarovar Global University, Sehore (M.P.)

Vice Chancellor

Mansarovar Global University, Sehore (M.P.)