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1.4.1 Any other relevant information- Feedback Policy



FEEDBACK POLICY

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The teaching-learning process is given due importance for the continuous improvement in the academics of students. Our college follows the feedback system that gets suggestions and recommendations from different stakeholders such as students, teachers, alumni, and Professionals of each programme for every academic year for continuous improvement in the teaching-learning process. The mechanism followed is detailed below for collecting feedback from students, teachers, alumni, and professionals on curriculum aspects and courses. Feedback collected is analyzed, the suggestion is considered, necessary actions are executed and action is taken report is submitted.

FEEDBACK COLLECTION PROCESS:

- Feedback forms with complete curriculum-based questionnaires are designed.
- Questionnaires are shared with stakeholders for the collection of feedback.
- In feedback questionnaires generally ten questions are asked and they are required to give the remark like Excellent, Very Good, Good, Fair, and Poor. For each question, the target has been set.

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FEEDBACK POLICY

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Process	Remark
Feedback collection	Applicable to all courses
Feedback Receiver	Head of the Department
Frequency of feedback collection	Once in a year
Metrics used for calculation	5-Excellent, 4-Very Good, 3-Good, 2- Fair, 1 - Poor

FEEDBACK ANALYSIS PROCESS:

- The feedback given by the stakeholders is consolidated and analyzed. The
 analysis report ls reviewed in the department meeting along with the
 IQAC committee and come out with necessary actions.
- For each question, the target has been set before the collection of feedback. The suggestion and comments given by stakeholders are reviewed by the respective departments.
- If the response is below the target level, necessary corrective actions is been employed.

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FEEDBACK POLICY

-3-

EXECUTION OF ACTION/CORRECTIVE MEASURES TAKEN:

- All the departments are instructed to conduct seminars, Workshops, Add-On Course and Value Added Courses, and to organize various field visits and various dental checkup and treatment camps for the development of students.
- Aptitude and Soft Skills training, are conducted to improve their professional skills.
- Skill Development programs are offered to improve students skills to treat and mange the various kinds of patients
- Faculty members are instructed to participate in FDP training programmes
- Faculty members are motivated to do online certifications, International workshops, etc., based on their interest.

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